

## PROJECT MANDATE FOR CAPITAL PROJECTS (UNDER £500K)

All Transport and Infrastructure Officers responsible for capital projects need to complete this Project Mandate for schemes to be approved through the Minor Works Governance Process as part of the Officer Delegated Decisions process through the Council Constitution

<b>Project Title :</b>	LNRS – Bramley and Ravenfield Ward		
<b>Location of Works :</b>	Flash Lane at Bill Chafer Youth Centre		
<b>Project Manager/Officer :</b>	Andrew Lee		
<b>Contact Details :</b>	Andrew.Lee@rotherham.gov.uk		
<b>Description of the Project</b>			
<ul style="list-style-type: none"> <li>Solution to cross Flash Lane near the playground and Bill Chafer centre</li> </ul>			
<b>Benefits &amp; Outcomes:</b>			
<p>Explain how this scheme will support the Council/Service Priorities as well as funding priorities and wider policy/guidance etc. <i>Please note that these must be SMART (specific, measurable, achievable, relevant, timebound)</i></p>			
<b>Objective 1</b>			
Link to Council Plan objective	Every neighbourhood thriving, by responding to local concerns.		
Link to CRSTS objectives (where applicable)	Levelling Up – Scheme will improve access to the existing playground and youth centre.		
Measure of success	Reduced severance for pedestrians crossing Flash Lane		
<b>Funding</b>			
<p>Please outline in the table below what total funding is available, from what source, over what timescales, from all sources including Capital and Revenue etc.</p>			
<b>Source</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>
CRSTS-LNTP(capital)		£108,000	
RMBC capital		£18,000	
<b>Delivery Strategy/Procurement</b>			
<p>The schemes identified will be delivered through existing staff resources within the Transportation and Highways Design Service within Planning, Regeneration and Transportation. This will include the processing of Traffic Regulation Orders and Project Managing the schemes, based on the localised nature of intervention measure.</p>			

Costs (please indicate Capital or Revenue)					
		Total value	22/23	23/24	24/25
Fees	Feasibility	550		550	
	Business Case Development	825		825	
	Design	7,700		7,700	
	Project Management/Site Supervision	4,400		4,400	
	Surveys/TRO's/Other	2,750		2,750	
Build	Construction	77,000		77,000	
	Contingency	11,275		11,275	
	Inflation	5,000		5,000	
	Reserve	10,000		10,000	
	<b>TOTAL COST</b>	<b>120,000</b>		<b>120,000</b>	

Refer to cost calculator ([link](#))

Engagement Strategy		
<p>Engagement has taken place with Ward Members to determine the schemes for inclusion in the wider assessment. This enabled a working group to determine this mandate and confirm the designer's brief. Engagement will be undertaken informally with local residents and businesses when the scheme progresses, along with formal statutory consultation of the scheme if there is an TRO required. Members and the Cabinet Member will be kept updated throughout and changes to scope/outputs will be communicated. An ODDR will also be produced.</p> <p>Local engagement through letter drops or site meetings will take place for the majority of the works.</p>		
Risks		
<p>List the top three risks of the scheme and an indication of the probability and impact of each risk. Risks could include reputational, financial, political, or delivery risks.</p>		
Risks	Likelihood (1-5)	Impact (1-5)
Residents and businesses may object	3	3
Identified projects may change due to on-going public and councillor engagement	2	3
Identified projects may change due to on-going public and councillor engagement	2	3
Key Milestones		
Activity	Date	
Approval of Scheme through Gateway 1	July 2023	
Member Briefings	On-going	
Prelim Design – commence with potential walk and build approach	July 2023	
Detailed Design - commence	August 2023	
Consultation (TRO) - start	August 2023	
Construction/Delivery	November 2023	
Completion	March 2024	
Monitoring	on-going	